

**ST. MARY'S COUNTY GOVERNMENT
BOARD OF ELECTRICAL EXAMINERS**

*Don Haskin, Chairman
Danny Johnson, Secretary*



COMMISSIONERS OF ST. MARY'S COUNTY

James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

**ST. MARY'S COUNTY ELECTRICAL BOARD
October 1st, 2019 MEETING MINUTES**

Donald Haskin	Chairman	Present
James Johnson	Secretary	Present
Rudolph Worch, III	Member	Present
Robert Spence	Member	Present
Ron Derby	Member	Present

Total Deposited for September 2019:

\$1200.00

September Deposits to Planning & Zoning:

Master Electrical New License Deposits	\$450.00 (3)
Master Electrical License Renewal Deposits	\$450.00 (3)
Master Electrical License Renewal Late Fee	\$150.00 (3)
Master Electricians Exam Deposits	\$0
Restricted License New Deposits	\$0
Restricted License Renewal Deposits	\$150.00 (1)
Restricted License Renewal Late Fee	\$0
Restricted License Exam Deposits	\$0
Low Voltage New License Deposits	\$0
Low Voltage License Renewal Deposits	\$0
Low Voltage License Late Fee	\$0
Low Voltage Exam Deposit	\$0
Re-Instatement Fee	\$0
Homeowners Exam	\$0

Insurance Up-Dates for September 2019:

23

September 2019 Change of Address and/or T/A:

1

September 2019 Shelved License:

0

Meeting: Called to Order at 6:00pm by Mr. Haskin

- 1) All electrical work done in St. Mary's County that does not require a building permit will require an electrical permit. The permit will be obtained through Planning and Zoning at a cost of \$20.00. Once the permit is obtained than the electrician can file for an inspection at the inspection agency he uses.
- 2) The electrical board will be moving to a new building for the Tuesday meetings. A mass email was sent out with all information concerning the place and time of meeting. It took effect in February of 2019.
- 3) Electricians, Inspectors and Homeowners wanted to speak at the monthly board meeting will need to submit the subject to be discussed by email one week before the board meeting. This will allow the board to be prepared and have all parties involved attend the meeting.
- 4) The board voted 5-0 to approve the prior meeting minutes.
- 5) Homeowner Exams will only be given in January and July
- 6) Renewals are still being submitted after the deadline of July 31st.
- 7) All Licenses not renewed by October 1st are terminated.
- 8) Annual report was completed and submitted to the County Commissioners.
- 9) An electrical contractor brought a failed inspection to the board. The board reviewed the reasons for the failed inspection. Taking in consideration of the existing work, the board gave the electrician a way to rectify the work with the existing conditions. The board voted 4 in favor and 0 opposed to the solution. When the electrician completes the work, the board will send MDIA a letter to have the inspection passed.
- 10) The work above has been completed as instructed and the board has sent MDIA the letter.
- 11) Mr. Haskin has given two 10 hour electrical classes in the past 30 days. The two classes were both full. The August class had 20 students complete the class and the September class had 21 students complete the class.
- 12) The board voted 5 in favor and 0 opposed to a budget amendment to purchase 2020 NEC books. Mr. Knight will process the budget amendment and have the books ordered.
- 13) The new 2020 NEC will take affect in St. Mary's County on April 1st 2020.
- 14) Maryland passed House Bill 586. This requires all knife blade disconnects mounted outside on solar systems to have a seal that prevents the disconnect from being opened without removing the seal. This went into effect on July 1st, 2019.

15) The following is a list of dates for the Electrical Examiners Board meetings in 2019.

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|------------------|------------------------------------|
| a. January 1st | Board Meeting---Cancelled |
| b. January 24th | Master/Low Voltage/Restricted Exam |
| c. February 5th | Board Meeting |
| d. March 5th | Board Meeting |
| e. April 2nd | Board Meeting |
| f. May 7th | Board Meeting |
| g. June 4th | Board Meeting |
| h. July 2nd | Board Meeting--Cancelled |
| i. July 25th | Master/Low Voltage/Restricted Exam |
| j. August 6th | Board Meeting |
| k. September 3rd | Board Meeting |
| l. October 1st | Board Meeting |
| m. November 5th | Board Meeting |
| n. December 3rd | Board Meeting |

Master/Restricted/Low Voltage Results for July 2019 and January 2020:

2019 July Exam:

1-Master Exam-Fail

1-Homeowner Exam-Fail

2020 January Exam---No applicants

Monitored Master/Restricted/Low voltage Exam for January 2020:

TBD

Postage for September 2019:

\$3.50

Next Regular Board Meeting:

Next regular board meeting is scheduled for Tuesday November 5th, 2019 at the Patuxent Building. The meeting will start at 6pm.

Motion to Adjourn Meeting:

Mr. Derby made the motion to adjourn the meeting and Mr. Spence second the motion.

The Following Payments are authorized for the Board Members for October 2019

1) Robert Spence----MEMBER

a) Attend Meeting \$25.00

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b) Spence Total	\$25.00
2) Chris Worch----MEMBER	
a) Attend Meeting	\$25.00
b) Worch Total	\$25.00
3) Ron Derby----MEMBER	
a) Absent	\$25.00
b) Derby Total	\$25.00
4) Don Haskin----CHAIRMAN	
a) Attend Meeting	\$25.00
b) Haskin Total	\$25.00
5) James Johnson-----SECRETARY / RECORDING SECRETARY	
a) Prepare Meeting Minutes	\$25.00
b) Attend Meeting	\$25.00
c) Recording Secretary (55 @ \$15.00)	\$825.00
d) Johnson Total	\$875.00

Recording Secretary Performed the Following Duties (September):

- 1) Picking up mail
- 2) Issuing licenses and renewals
- 3) Confirming and updating insurance coverage
- 4) Shelve and un-shelve licenses for insurance reasons
- 5) Updating roster with new information on license renewal form
- 6) Printing new licenses
- 7) Working on annual report
- 8) Responding to mail, email and phone calls.
- 9) Preparing items to be placed on Website
- 10) Processing 2019 renewals

James D. Johnson Jr.
Secretary
 electric.examiners@stmarysmd.com